



JOB DESCRIPTION

Title: Kids Director

Department: Formation / Growth

Reports To: Growth Team Lead

Pay Status: Salaried / Exempt

General Summary and Objective: Responsibilities of the Kids Director include oversight of Kids Team staff, the advancement of Elementary programming, and leadership over the Kids Ministry to work with parents and leaders to see children raised up to live and love like Jesus.

Essential Functions:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Pastoral leadership over the Kids Ministry
- Successful casting and execution of vision, goals, and program while successfully shepherding team to do the same
- Successful oversight and advancement of programming.
- Lead the teaching team and curriculum development for Kids programming
- Oversee administrative functions of the Kids Team by serving as their team leader
- Oversee the Early Childhood and Mothers Morning Out team leaders to ensure the continuity of ministry from birth-5th grade
- Cooperative/Coordinated relationship with the Kids/Youth Worship Director
- Monitor progress of established goals, adjusting as warranted.
- Provide visionary leadership and strategies that will successfully reach kids and their families throughout the community
- Maintain an effective ongoing volunteer recruitment and training program
- Work with the Growth Team Lead to implement the Living and Loving like Jesus Roadmap in an age-appropriate format
- Successful oversight of technology use to engage and resource families (e.g. CROSSROADS KIDS TV YouTube channel)

Additional Responsibilities:

- Exercise high emotional IQ and sensitivity in encounters with church members and friends
- Provide spiritual counseling and care as needed
- Attend and support official events of the church
- Maintains significant relationships with Crossroads staff and related agencies that are relevant to ongoing kingdom advancement and strategic planning
- Provide leadership development and mentoring for those leading, serving,

- and participating Kids Ministry
- Performs other duties as assigned

Requirements (knowledge, skills, abilities, education, etc.)

- Fully devoted follower of Christ
- Champion of vision, values, and culture of Crossroads Christian Church
- Exceptional model of personal integrity
- Vocational ministry degree or professional life experience equivalent
- Proven leadership in organizational management, particularly in the day-to day operations
- Successful ministry history in Kids Ministry
- Strong interpersonal skills and conflict resolution management
- Demonstrated capacity to lead and administrate

Work Environment

This job operates in an office environment and church setting attending and leading Kids Church, Crossroads Kids events, etc. as needed for the role.

Physical Demands

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, use hands and fingers, and reach with hands and arms.

Position Type/Expected Hours of Work

This position's typical work week would be as follows: Monday - Thursday 8 am-5 pm, and Sunday 7:30 am-12:30 pm.

Travel

This position may require travelling for training, conferences, camps and mission trips.

March 2, 2021

The statements listed are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of duties and requirements. This does not establish a contract for employment and is subject to change at the discretion of the employer.